

APPROVED MINUTES OF THE MARCH 28, 2005 MEETING OF THE FAIRFAX COUNTY SMALL BUSINESS COMMISSION

Location: Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, Virginia, Conference Room 2-3

Attending: SBC Members
Samuel Phipps, Chairman, Lee District
Harold Pyon, Vice-Chairman, Braddock District
Joyce Bissonette, Mason District
Thomas Kim, At-Large
Marvin Powell, Sully District
Katy Fike, Mt. Vernon District
Thomas Jacobi, Dranesville District
Robert Secundy, At-Large
Omar Kader, At-Large

Staff (Department of Purchasing & Supply Management)

Cathy Muse, Director, DPSM
Marvis Marshall, Office of Small Business, Director
George Bright, Procurement Supervisor, DPSM

Absent: Niquelle Cotton, Hunter Mill District
Marjorie Castro, Providence District
Mark Roeber, Springfield District

Samuel Phipps called the meeting to order at 7:05pm.

Review and Approval of the March, 7, 2005 Minutes

The following corrections were noted.

Page 1, Review and Approval of the January 31, 2004 Minutes – change 2004 to 2005.

Page 2, Education (4th paragraph) – change 10/25/05 to 10/25/04.

Page 3, Government Vendors Comment Board – Change last sentence to read: “She also stated that a new representative is needed for the Board.” Marvin Powell motioned, Joyce Bissonette seconded the motion and the Minutes were approved with the noted changes.

Staff Reports

Cathy Muse and Marvis Marshall reported on the following:

Legislative Update – Cathy stated she had not received the Virginia Legislative report. A slide presentation of the legislative update will accompany the minutes. (See Attachment 1)

VAGP Conference – Cathy reminded the SBC members of the upcoming VAGP conference, April 27 – 29, 2005 at the Hyatt Fair Lakes. The SBC will have a table in the Expo Hall on Thursday, April 28. In addition, several of the SBC members registration to attend other sessions. Please see Attachment 1 for the VAGP conference agenda.

Small Business Commission Expenses – The Commissioners were given a copy of the expenses report.

Committee Reports

Government Vendors Comments Board (Joyce Bissonette) – Joyce Bissonette stated that there were no attendees.

Education & Outreach (Thomas Kim, Tom Jacobi, Bob Secundy, Niquelle Cotton, Marjorie Castro and Omar Kader) – Thomas Kim reported that the committee has received from the chambers of commerce a listing of a number of topics of interest to the small business community. The committee will review the list and select a topic for the first outreach session. The committee will report at the next meeting the topic, date and venue for the session.

Community Business Partnership (Joyce Bissonette) – Joyce Bissonette reported that the CBP Board is meeting next week. This will be the last meeting that Joyce will attend as the SBC representative. Sam Phipps will replace Joyce as the SBC representative on the CBP Board.

Legislative Committee (Sam Phipps, Marvin Powell, Mark Roeber, Katy Fike)

New Business

SBC 2004 Annual Report – Sam reported that Joyce Bissonette is drafting the report which is near completion. Sam and Harold will present the report to the Board of Supervisors on Monday, April 25, 2005 around 9:00 am.

Upcoming Speakers – Representatives from the following organizations have been invited to present to the SBC: Fairfax County Department of Transportation, WMATA, and USAID.

1st Annual BOS/SBC Award – Sam reported that the proposed date for the award program is September 14, 2005. The purpose of the program is to promote awareness of the SBC and to recognize small businesses in Fairfax County. Discussion regarding the criteria for the awards will take place at the next SBC meeting.

SBC Committees – Sam Phipps made a motion to abolish of the Government Vendors Comment Board, Joyce Bissonette seconded and it was approved by a vote of 7 to 2.

Sam Phipps made a motion to establish a Finance Committee, seconded by Marvin Powell. The vote was 7 yes, 2 no and 1 abstain.

SBC e-Mail Box – Joyce Bissonette stated that a replacement is needed to process e-mails from the SBC mail box. She has been reviewing, responding to and forwarding when necessary the messages from the SBC mailbox. Harold Pyon volunteered to replace Joyce.

Adjournment

There being no further business, the meeting was adjourned at 8:50pm.

**The next meeting is scheduled for Monday, April 25, 2005, at 7:00pm, at the
Fairfax County Government Center, Conference Room 9**

LEGISLATIVE REPORT March 2005

The Small Business Administration's Office of Advocacy released its legislative priorities for the 109th Congress detailing four measures that will allow small businesses an opportunity to compete more fairly with large businesses. According to the Office of Advocacy, small businesses pay an average of \$6,975 per employee annually to comply with federal regulations.

The Office of Advocacy proposes a modification to section 610 of the Regulatory Flexibility Act (RFA) to review all regulations up to 10-years-old, ensuring that regulatory protections remain effective and current. Evaluating regulations periodically would minimize the unnecessary and outdated regulations placed on small business.

Another priority is the codification of Section 3 of Executive Order 13272, which highlights the president's concern for the impact regulations have on the small business community under the RFA. This executive order suggests that the Office of Advocacy be notified by agencies when drafting rules that will have an economic impact on a considerable number of small entities. The order indicates that these agencies consider and address the comments of the Office of Advocacy in their final rules.

Federal government-issued regulations to be implemented by the states often neglect to provide detailed analysis of impacts and alternatives required under the RFA. This forces states with RFA-type laws to complete the analysis independently, overlooking the predictable and costly indirect impacts of federal regulations.

The Office of Advocacy suggests changes to the RFA that ensures agencies a chance to provide more detailed analysis of impact and regulatory alternatives, enabling states to meet federal requirements while minimizing the impact of small businesses.

Government terminology sometimes can yield small business noncompliance due to misunderstanding of the regulation. Section 212 of SBREFA acknowledges this obstacle and requires federal agencies to publish a small business compliance guide for each final rule that will have a notable economic impact on a number of small entities. The Office of Advocacy advises SBREFA to require agencies to publish plain-language small business guides whenever a final ruling requires a final regulatory flexibility analysis. It also requires agencies to report on their efforts to comply.

While the Office of Advocacy always aims at creating greater equality between small and large businesses, its legislative priorities for the 109th Congress take progressive steps towards this goal by improving regulatory climate for small businesses.

Others:

Senator Chuck Hagel kicks off the Social Security Debate in the Senate

Congressional Budget process addresses tax cuts

The National Small Business Association President testifies before the House Small Business Committee on Minimum wage debated in the Senate, House likely to follow.

ATTACHMENT 1

SMALL BUSINESS COMMISSION EXPENSES

7/1/2004 through 3/28/2005

Mt. Vernon-Lee Chamber	
Elie's Deli	50.00
Elie's Deli	128.52
Springfield Chamber	129.72
	150.00
ASAP	
BDAG	210.00
JR Holt	750.00
JR Holt	1,350.00
Mt. Vernon-Lee Chamber	1,800.00
Printing Services	175.00
Printing Services	28.93
Printing Services	28.93
Guest Services	115.50
Thermo Quick	70.04
Women's Business Center	115.00
B2B Networking - October	1,100.00
Printing Services	20.00
Printing Services	11.50
Guest Services	11.50
Mt. Vernon-Lee Chamber	54.77
Mt. Vernon-Lee Chamber	35.00
Mt. Vernon-Lee Chamber	35.00
Mt. Vernon-Lee Chamber	30.00
Mt. Vernon-Lee Chamber	20.00
Guest Services	30.00
Business Development Assistance Group	49.31
Mt. Vernon-Lee Chamber	500.00
Mt. Vernon-Lee Chamber	30.00
Mt. Vernon-Lee Chamber	150.00
	<u>7,148.72</u>

ATTACHMENT 2